

Service Improvement and Finance – Scrutiny Performance Panel

Work Plan 2022/23

<p>Meeting 1 6 Sep 2022 10am</p>	<ol style="list-style-type: none"> 1. Role of the Service Improvement and Finance Scrutiny Panel 2. Overview: <i>Understanding Financial Reporting</i> Ben Smith – Director of Finance / S.151 Officer 3. Overview: <i>Understanding Performance Monitoring</i> Richard Rowlands – Strategic Delivery and Performance Manager 4. Work Plan 2022/23 Panel to discuss/agree work plan topics for the coming year.
<p>Meeting 2 4 Oct 2022 10am</p>	<ol style="list-style-type: none"> 1. Q1 Revenue and Capital Budget Monitoring Report – 2022/23 <i>Invited to attend:</i> Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy Ben Smith – Director of Finance / S.151 Officer 2. Annual Performance Monitoring Report for 2021/2022 <i>Invited to attend:</i> Cllr David Hopkins – Cabinet Member for Corporate Services & Performance Richard Rowlands – Strategic Delivery & Performance Manager
<p>Meeting 3 8 Nov 2022 10am</p>	<ol style="list-style-type: none"> 1. Review of Revenue Reserves <i>Invited to attend:</i> Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy Ben Smith – Director of Finance / S.151 Officer 2. Annual Review of Performance 2021/2022 <i>Invited to attend:</i> Cllr David Hopkins – Cabinet Member for Corporate Services & Performance Richard Rowlands – Strategic Delivery & Performance Manager 3. Welsh Public Library Standards Annual Performance Report <i>Invited to attend:</i> Cllr Elliott King – Cabinet Member Equalities and Culture Karen Gibbins – Library Services Manager Karen Davies – Principal Librarian 4. Welsh Housing Quality Standards Annual Update <i>Invited to attend:</i> Cllr Andrea Lewis, Cabinet Member for Service Transformation Carol Morgan – Head of Housing and Public Health
<p>Meeting 4 6 Dec 2022 10am</p>	<ol style="list-style-type: none"> 1. Mid Term Budget Statement 2022/23 <i>Invited to attend:</i> Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy Ben Smith – Director of Finance / S.151 Officer 2. Quarter 1 2022/23 Performance Monitoring Report <i>Invited to attend:</i> Cllr David Hopkins – Cabinet Member for Corporate Services & Performance Richard Rowlands – Strategic Delivery & Performance Manager 3. Recycling and Landfill - Annual Performance Monitoring 2021/22 and Recycling of Business Waste Briefing <i>Invited to attend:</i> Cllr Cyril Anderson– Cabinet Member Community Services Chris Howell – Head of Waste Management and Parks Matthew Perkins – Group Leader, Waste

	<p>4. Audit Wales Report – “Making Equality Impact Assessments more than just a tick box exercise” <i>Invited to attend:</i> Cllr Elliot King - Cabinet Member Culture and Equalities Rhian Millar – Consultation Coordinator Lee Wenham – Head of Communications and Marketing</p>
<p>Meeting 5 17 Jan 2023 10am</p>	<p>1. Budget Proposals 2023/24 – 2026/27 <i>Invited to attend:</i> Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy Ben Smith – Director of Finance / S.151 Officer</p> <p>2. Q2 Revenue and Capital Budget Monitoring Report 2022/23 <i>Invited to attend:</i> Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy Ben Smith – Director of Finance / S.151 Officer</p> <p>3. Q2 Performance Monitoring Report 2022/23 <i>Invited to attend:</i> Cllr David Hopkins – Cabinet Member for Corporate Services & Performance Richard Rowlands – Strategic Delivery & Performance Manager</p> <p>4. Sustainable Swansea Update - Transformational delivery aspects <i>Invited to attend:</i> Cllr Andrea Lewis – Cabinet Member for Service Transformation Martin Nicholls – Chief Executive Sarah Lackenby – Head of Digital and Customer Services Marlyn Dickson – Strategic Change Programme Manager</p>
<p>Meeting 6 14 Feb 2023 10am</p>	<p>1. Annual Budget and Medium-Term Financial Plan: Pre-Decision Scrutiny <i>Invited to attend:</i> Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy Ben Smith – Director of Finance / S.151 Officer</p>
<p>Meeting 7 14 Mar 2023 10am</p>	<p>1. Q3 Revenue and Capital Budget Monitoring Report 2022/23 <i>Invited to attend:</i> Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy Ben Smith – Director of Finance / S.151 Officer</p> <p>2. Planning Annual Performance Report 2021/22 <i>Invited to attend:</i> Cllr David Hopkins – Cabinet Member for Cabinet Member for Corporate Services & Performance Phil Holmes – Head of Planning and City Regeneration Ian Davies - Development Conservation and Design Manager Tom Evans – Place making and Strategic Planning Manager</p> <p>3. Annual Complaints Report <i>Invited to attend:</i> Cllr Andrea Lewis - Cabinet Member for Service Transformation Sarah Lackenby – Head of Digital and Customer Services</p>
<p>Meeting 8 18 April 2023 10am</p>	<p>1. Q3 Performance Monitoring Report 2022/23 <i>Invited to attend:</i> Cllr David Hopkins - Cabinet Member for Corporate Services & Performance Richard Rowlands – Strategic Delivery & Performance Manager</p> <p>2. Annual Review of Wellbeing Objectives and Corporate Plan <i>Invited to attend:</i> Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy Richard Rowlands – Strategic Delivery & Performance Manager</p>

Meeting 9
9 May 2023
10am

1. Progress update on the Local Government Use of Data Action Plan (delayed due to pandemic impacts / diversion of resources)

Invited to attend:

Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy

Sarah Lackenby - Head of Digital and Customer Services

Steve King – Research and Information GIS Team Leader

2. Welsh Language Standards Annual Report 2021/2022

Invited to attend:

Cllr Elliott King – Cabinet Member Culture and Equalities

Cllr Robert Smith – Cabinet Member for Education and Learning

Lisa DeBenedictis - Standards Officer